



A subsidiary company of Mettus 



MIE

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Privacy Statement



## **1. Introduction**

At MIE, we are committed to safeguarding your privacy and protecting your personal information. This Privacy Statement outlines our principles for handling personal data in compliance with data protection regulations, such as the Protection of Personal Information Act (POPIA) and the General Data Protection Regulation (GDPR).

## **2. Scope**

This Privacy Statement applies to all individuals connected to MIE, including employees, clients, visitors, and partners. It guides our actions, ensuring your data is treated with care and respect.

## **3. Privacy Commitment**

MIE upholds your privacy rights by processing your personal data lawfully and responsibly. We implement appropriate measures to ensure the security of your data and process it only for legitimate purposes.

## **4. Governance and Implementation**

Our Privacy Policy is approved by the MIE Board of Directors and is regularly reviewed to align with evolving regulations and business operations. The implementation of this policy is overseen by MIE's Executives and Management.

## **5. Processing of Data: We process personal data based on POPIA and GDPR principles:**

- Data is processed lawfully, fairly, and transparently.
- Data is collected for specific, clear, and legitimate purposes.
- Data collected is relevant, limited, and accurate.
- Data is kept only for necessary periods.

Appropriate security measures protect data from unauthorized processing, loss, or damage.

## **6. Lawfulness, Fairness, and Transparency:**

Data processing is lawful when consent, contract performance, legal obligations, vital interests, or legitimate interests are established.

## **7. Consent as a Lawful Basis for Processing:**

Consent is specific, unambiguous, and freely given. It may not be the sole basis for data processing.

## **8. Information Collection**

We collect personal data voluntarily provided by you. Standard internet log information, such as IP addresses, is collected to enhance website navigation. Cookies and web beacons may also be used. Details about cookies and tracking technologies are available in our cookie notice.

## **9. Information Use and Disclosure**

We process your data as allowed by POPIA, including marketing services. Personal data may be used for newsletters, marketing, research, and improving services. Consent withdrawal may take up to 30 working days.

## **10. Data Accuracy**

Data collected is accurate, up-to-date, and errors are promptly corrected. Data no longer needed is deleted or destroyed in line with MIE's Policies.

## **11. Data Security of Personal Information**

We secure your personal data using technical and organizational measures against unauthorized processing, loss, or damage. Regular evaluations ensure effectiveness.

## **12. Right to Access Your Personal Information**

You can request access, updates, or unsubscribe by contacting our Information Officer.

## **13. Consequences of non-compliance**

May result in regulatory sanctions, fines, and reputational damage. Employees not complying may face disciplinary action.

## **14. Legal Disclaimer**

This Policy may be updated at our discretion. Users are advised to review the latest version regularly.